



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Review of Adopt-A-Park Program

MEETING DATE: January 19, 1994

PREPARED BY: Parks and Recreation Director

RECOMMENDED ACTION: At the City Council meeting of January 5, 1994, Mayor Sieglock requested a review of the Adopt-A-Park program. Therefore, I am supplying the attached information to explain this program and hopeful involvement of the community.

BACKGROUND INFORMATION: I have attached the council communication of June 16, 1993, explaining the program and requesting approval of same (Exhibit A). Also attached are the minutes of this council meeting (Exhibit B). An Adopt-A-Park brochure, used as information to the public, is also included (Exhibit C).

I will be present at the meeting to answer any questions regarding the program.

FUNDING: See the council communication of June 16, 1993.

Ron Williamson
Parks and Recreation Director

RW/sh

cc: City Attorney

APPROVED.

THOMAS A. PETERSON
City Manager



recycled paper

CC-1



CITY OF LODI

COUNCIL COMMUNICATION

TITLE: Adopt-A-Park Program
MEETING DATE: June 16, 1993
PREPARED BY: Parks and Recreation Director

RECOMMENDED ACTION: That the City Council review the Adopt-A-Park concept, and approve for implementation when the opportunity arises.

BACKGROUND INFORMATION: Generally, this is our attempt to involve the community, service clubs/organizations, businesses, individual families or area interest groups in projects, maintenance, neighborhood watch, etc., in various parks and/or areas of same.

We heard a lot about adopt-a-park programs when we physically contacted other cities, etc. They said they just get a group, organization, or whomever to do projects or maintenance on an ongoing basis. Our feeling is we want to do this also, but to more commit whomever to an agreement with stipulations, tasks to be done, projects to be completed, controls on same, and a period of time for said agreement. Therefore, the attached (Exhibit A) is said agreement.

This concept and agreement has been approved by the Parks and Recreation Commission and suggested it be moved on to the Council for adoption. It is hoped with this now in place and the publicity from same, plus our efforts to market the concept, we will get inquiries into this program and some adopt-a-park programs will come about.

Recognition for various groups, organizations, businesses, etc., would be by park signage, much like the State of California program. We would indicate Adopt-A-Park and the party adopting said park.

FUNDING: I would suggest as a group/organization is interested in adopting a park, that recognition by sign be done at a place visual to the public (like the State program) - a sign designating the program and who has adopted the park, facility, or area. Cost per sign would run about \$150.00 to \$250.00. We would only ask for this money upon adoption of a park. Funds would come from the current park operating budget or through a special allocation request.

Ron Williamson, Parks and Recreation Director

RW:srb
 Enclosure

cc: City Attorney

APPROVED _____

THOMAS A. PETERSON
 City Manager



LC PARKS AND RECREATION DEPARTMENT

ADOPT A PARK AGREEMENT

I/we _____ agree to
(Individual or Group Name)

adopt _____ PARK and do the following:

Task/Responsibility or Project

Frequency

-
-
-
-
-
-

It is understood that I/we will contact the Parks Division of the Lodi Parks and Recreation Department to coordinate the above committed tasks/responsibilities or project, each and every time work or involvement in the Park or Facility will take place (125 N. Stockton Street OR telephone 209-333-6888).

It is understood that the above agreed upon tasks/responsibilities or project will be done

_____ beginning with _____
(Frequency or Date)

and ending on _____ 19_____.

In recognition for the above tasks/responsibilities and/or project, the park would be signed with the individual/group name for the duration of the Agreement.

Either party can be released from this Agreement by giving thirty (30) days notice to the other.

It is understood the City is not an employer of the individual or group adopting the park. Nothing contained in this Agreement shall be construed as assigning the City the status of employer or as making the individual or group an employee or agent of the City.

I/we sign this Agreement to be put into effect this date ____/____/____.

Director of Lodi Parks and Recreation

Individual or Group Representative

Parks Superintendent

Individual or Group Representative

Contact Persons Information (Individual or Group Adopting Park):

Name: _____

Address: _____

Home Telephone Number _____ Work Telephone Number _____

Name: _____

Address: _____

Home Telephone Number _____ Work Telephone Number _____

EXHIBIT B

Continued June 1 1993

lease agreement between the City of Lodi and Mr. Kenneth Choo for the operation of the golf driving range on the grounds of Lodi Grape Festival and National Wine Show at the intersection of North Cherokee Lane and East Lockeford Street for a 60-day period to expire on August 31, 1993 with certain conditions by the following vote:

Ayes: Council Members - Davenport, Sieglock, Snider
and Pennino (Mayor)

Noes: Council Members - Mann

Absent: Council Members - None

It was understood that if the problem continued, the lease would be terminated.

MEETING TO CONTINUE FOLLOWING 11:00 P.M. HOUR

Pursuant to Ordinance No. 1566, the City Council needs a 4/5 vote to continue with the remainder of the meeting after the 11:00 p.m. hour.

On motion of Council Member Davenport, Sieglock second, the City Council determined it would continue with the remainder of the meeting by the following vote:

Ayes: Council Members - Davenport, Mann, Sieglock and
Pennino (Mayor)

Noes: Council Members - Snider

Absent: Council Members - None

RECESS

Mayor Pennino called for a ten-minute recess and the City Council meeting reconvened at approximately 11:50 p.m.

ADOPT-A-PARK PROGRAM

CC-6 Parks and Recreation Director Williamson presented the
CC-27(c) following report.

Generally, this is the City's attempt to involve the community, service clubs/organizations, businesses, individual families or area interest groups in projects, maintenance, neighborhood watch, etc., in various parks and/or areas of same.

Staff heard a lot about adopt-a-park programs when we physically contacted other cities, etc. They said they just get a group, organization, or whomever to do projects or maintenance on an ongoing basis. Our feeling is we want to do this also, but to more commit whomever to an agreement with stipulations, tasks to be done, projects to

be completed, controls on same, and a period of time for said agreement.

This concept and agreement has been approved by the Parks and Recreation Commission and suggested it be moved on to the Council for adoption. It is hoped with this now in place and the publicity from same, plus our efforts to market the concept, we will get inquiries into this program and some adopt-a-park programs will come about.

Recognition for various groups, organizations, businesses, etc., would be by park signage, much like the State of California program. We would indicate Adopt-A-Park and the party adopting said park.

Parks and Recreation Director Williamson suggested that as a group/organization is interested in adopting a park, that recognition by sign be done at a place visual to the public (like the State program) - a sign designating the program and who has adopted the park, facility, or area. Cost per sign would run about \$150.00 to \$250.00. We would only ask for this money upon adoption of a park. Funds would come from the current park operating budget or through a special allocation request.

On motion of Council Member Snider, Sieglock second, the City Council unanimously approved the Adopt-A-Park concept to be implemented when the opportunity arises.

CONTRACT AWARDED FOR DIAL-A-RIDE RADIO SYSTEM

RESOLUTION NO. 93-83

CC-12(d) Administrative Assistant to the City Manager Keeter
CC-47 presented the following information.

CC-50(b)
CC-300

The Dial-A-Ride program is in need of a radio system to provide communications between the dispatcher and drivers. The City is currently renting a radio system for Dial-A-Ride, but has received funding through the Transportation Development Act (TDA) to purchase a communications system for the program.

Requests for Proposal (RFPs) were mailed to four vendors; four responded prior to the submission deadline. A summary of proposed equipment costs, including shipping, programming, tax and installation, follows. Monthly repeater fees are also indicated.

EXHIBIT C

ADOPT - A - PARK
PROGRAM

Please check:

- ☐ I want to Adopt-A-Park.
- ☐ Please send me the application packet.
- ☐ I need more information, please contact me.
- ☐ I cannot participate in the program, but I want to be involved. Please contact me.

Comments: _____

Name _____

Address _____

City _____ Zip _____

Phone: _____ (Work) _____

_____ (Home) _____

Mail form to:

Lodi Parks and Recreation
Adopt-A-Park Program
125 N. Stockton Street
Lodi, Ca 95240

Or phone: (209) 333-6888

City of Lodi
PARKS AND RECREATION
125 N. Stockton Street
Lodi, Ca 95240

We're
Taking Pride
in
Lodi



ADOPT-A-PARK
PROGRAM

Take Pride In

Lodi



City of Lodi
Department of
Parks and Recreation

ADOPT - A - PARK

WHAT IS THE ADOPT-A-PARK PROGRAM?

Adopt-A-Park is a fun, educational, and worthwhile program that will provide your organization, company or group with prominent recognition while saving taxpayer dollars.

You can clean up and beautify a park, facilities within parks, or a stretch of nature path with the cooperation of the Lodi Parks and Recreation Department and a minimum of red tape.

This is a great way to promote civic responsibility and community pride.

WHO CAN PARTICIPATE?

- ★ Individuals
- ★ Community organizations, schools and churches
- ★ Businesses

PARTICIPATE BY:

- ★ Removing litter, and/or
- ★ Planting and establishing trees, and/or
- ★ Planting shrubs and flowers, and/or
- ★ Removing graffiti and/or
- ★ Neighborhood/Park watch and/or
- ★ Financially sponsoring park maintenance, equipment, and/or
- ★ Financially sponsoring park improvement; purchase and/or install park signs, playground equipment, park benches, trees, etc.

YOU MAKE THE CHOICE:

You may do the work yourself, with others as part of an organization, hire a contractor, or provide financial sponsorship.

YOU GET THE REWARDS:

Aside from your own satisfaction, there is public recognition as well. The City will place recognition signs on your adopted area or sponsored equipment. Your contributions will also be acknowledged in press releases from the City and you will receive a certificate of appreciation when your project is completed.

YOUR COMMITMENT:

- ★ Pick up litter in and around your adopted site at least one day each week.
- ★ Responsibilities will include picking up paper, cans, glass (broken glass is to be removed at the discretion of the group's supervisor), other trash, and placing it in trash cans at the park.
- ★ Clean and paint buildings or other designated facilities as needed.
- ★ Follow all safety and permit requirements.
- ★ Provide logo or insignia panels if you want them on the recognition signs.
- ★ Watch parks and call if potential problem exists.

OUR COMMITMENT:

- ★ We dispose of the trash that you collect.
- ★ We pay for and install recognition sign(s).
- ★ We assist you with planting of trees, shrubs and technical help with projects.

SAFETY:

- ★ The program depends upon the common sense and responsibility of individual participants.

- ★ No power tools such as lawn mowers, tractors, or chain saws are permitted to be used by the adopting party.
- ★ Participants hold the City harmless for death, injury or property damage which might have been prevented by their action.

MEMORANDUM OF UNDERSTANDING:

Participants will sign a Memorandum of Understanding (MOU) with the City of Lodi. The MOU will state the organization's and individuals responsibilities, it will identify the adopted park and the day the group elected to clean the park or do related projects.

HOW TO GET STARTED:

- ★ Select the location you would like to adopt.
- ★ Complete the Program application.
- ★ Discuss the location and project with the Parks Superintendent.
- ★ Allow two months for sign placement.
- ★ Review and follow safety requirements.
- ★ Perform the work satisfactorily.

If you want a park which is already adopted:

Your name can be placed on a waiting list. If the current adopter quits, you will have a chance to adopt that area according to your rank on the waiting list.

MULTIPLE ADOPTIONS AND PERMITS:

- ★ Participants may adopt multiple parks with the approval of the Director of Parks and Recreation.
- ★ You cannot transfer your permit to others.